

Minutes

Friends of HCSC Meeting

Monday 1st November 2016

Attendees: Alison Holland, Helen Crotty, Julie Whitehead, Debs Thompson, Alison Bratcher, Wendy Challis, Amy Crotty, Lisa Robins, Marie C-M, Neil Cleaver, Julie Whitehead, Deb Sinclair (brief visit)

Apologies: Pip Moore, Marie Holder

Approval of Last Meeting Minutes & Matters Arising

1. Still awaiting all invoices.
2. Funding request for No Bullying badges that would not be mandatory. It was suggested that the school have a non uniform/wear blue day where each pupil pay a small fee that will go towards funding the badges, or some form of incentive put in place in return for wearing one. Maybe the school council could be involved in fundraising/awareness. Neil will feed back that we are not prepared to fund the badges at the moment, but are open to involvement if alternative fundraising was considered as well.

Financial Report

Marie Holder was not present at the meeting, and therefore no new balance was provided.

The balance on the accounts as 10th October 2016 is as follows:

Current account	£13464.02	Savings account	£2,543.26
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Amy advised that a cheque was needed for the security company, she will contact Marie.

Items of Business

1. Fireworks:

- All to meet at 4pm in the Empire Rooms and sign in.
- Health and Safety briefing needs to be given verbally to everyone at approx 4.30pm.
- The park is lending us tables and a gazebo for the lighting products, Helen will check with the park regarding weighing the gazebo down.
- St Johns Ambulance are attending, they will have a corner of the Empire Room allocated to them.
- £50k Plant Insurance needed in order to have the large lights. Friends of Hamble have £10k cover, Helen arrange insurance for the remaining amount for the 4 day period needed. The park will pay half of the cost.

- The lights need to be stored indoors until they are collected on the Monday. They will be kept in the Empire Room.
- Marie needs someone to come with her to the bank on Saturday morning to pick up the change. Debs Thompson will contact her to assist.
- School staff to be advised to arrive at 4pm, suggest they park in the first car parks or in Hound Road if they wish to make a quick exit.
- Sunday Morning clear up – Amy will email Nicky at the park to find out what time the volunteers will be needed, and will let Neil know so he can inform year heads to get students. 10 needed ideally. There are litter pickers on the school premises, so these will be located.
- All volunteers to bring torches.
- With regards to the money belts on the lighting stalls – it was suggested that everyone work in pairs at all time, and at no point does anyone with a money belt be left on their own ie toilet break.
- It is free for volunteers to park in the car park, general public will be asked to leave the Country Park by 4pm. If you arrive before it was suggested you place a notice in your window stating you are with the Friends of Hamble, Fireworks.
- Amy will make a final check with Nicky that the toilets have all been sorted.

Correspondence – None received

AOB - None

Next Meeting - Will be arranged by Alison Holland by email after the fireworks.