**Chairs Report**

For the benefit of our new member information on Friends objects/governance/procedures

* *To develop effective relationships between the staff parents and others associated with the school*
* *To engage in activities or provide facilities or equipment which supports the school and advances the education of the pupils*
* *We are a registered charity and governed by the charities commission and our constitution We elect committee members who we feel will represent our views with their votes.*
* *Voted in committee members have voting rights and are all equally responsible for ensuring we meet our objectives and work within our constitution*
* *We discuss proposals at the meetings and take an overall show of hands, a vote is then taken by the elected committee members, majority committee determines outcome*
* *The school representative brings forward requests from the school on our designed form to ensure the requests meet our objects
Moving forward we are hoping to involve the students in requests, suggested through the school council when they start having more regular meetings
We are also hoping the website will have the facility for parents to make suggestions*

**Highlights of previous year**

* *We achieved an extremely high revenue from the fireworks event held in November 2018, totalling £9882.00k. This was with the tickets sales restricted to 5000.*
* *We have moved forward successfully with many new friends members.*

**Special Thanks**

* *Thanks to Chris Prankerd for joining the Committee as school representative and to Alison Bratcher as Secretary, both have contributed to the meetings greatly. Both unfortunately are leaving the committee this year. We wish them well and thank them for their hard work and support.*
* *We are also thankful to Philippa Milne for taking on the role as Treasurer.*
* *Many thanks to Amy Crotty, who as fireworks co-ordinator did an amazing job at organising last year’s event.*

**How the friends have made a difference to the school and, most importantly, pupils over the last year**

* This year we have funded camping supplies for the Duke of Edinburgh award to enable expeditions. Also 10 picnic benches and equipment for an after school STEM club. Due to Veals no longer trading we have not provided balloons for the Prom, however we have funded prom outfits for 10 students, who despite having adversity outside school, have worked to the best of their ability in school.

**How the friends are planning to benefit the school and pupils over the coming year**

* *This year the fireworks are going ahead. With the profits made this will enable us to continue supporting the school and funding requests that are given to us. We are also in the first stages of discussing a summer festival, to be held on school grounds, as a celebration of the school, students and the community. We will also continue to provide refreshments at school events when requested.*

**How can volunteers get involved.**

* *With the fireworks display in November require 50 plus volunteers to ensure the event runs successfully. These volunteers can be school staff and parents. There is a substantial preparation work before the night and then man power required on the event night.*

**Skills the friends are seeking to support its activities**

* *We are currently looking to recruit a new Secretary. Also we would like to involve the students more , by meeting with the school council and hearing their ideas for the school. As always we would like to recruit new members.*

**Auditors**

* Philippa Milne and Alison Holland are currently organising the accounts and once complete will send to an auditor. We have lost the contact for the original auditor, therefore if anyone can suggest an accountant who would be willing to sign off our accountsplease notify Alison Holland.

**Appointment of Charity Trustees and Committee Members**

* Alison is prepared to re-stand as chairperson
* Philippa Milne is prepared to re-stand as Treasurer
* Pip Moore, Deb Thompson and Wendy Challice are prepared to re-stand as Committee Members
* New secretary is required

**Alterations to Constitution**

* None

**Proposed Resolutions**

* None

**Funding requests**

* None

**AOB**

* Fireworks news

 **AGM Minutes**

**Friends of The Hamble School**

**Meeting 9th July 2019**

Attendees; Alison Holland, Pip Moore, Phillipa Milne, Deb Thompson, Debbie Sinclair, Amy Crotty, Helen Crotty, Sarah Valleley, Chris Prankerd, Wendy Challice and Kay Worthy

Apologies; Marie Carter-Murphy, Julie Hardy, M.London and Sue Boardman

**Approval of last meeting minutes and matters arising**

Minutes were approved.

DS advised we can transfer money between the current acc. and reserve acc via a phone call to the bank. CP/SV to ask if Lisa Wrench if website can be adapted for parent suggestions. CP suggested we could give out feedback/suggestion forms on parents evenings. CP also gave thanks for our contribution to the Prom outfits. £1000 has been reserved to pay for the outfits. Invoice to follow. It was confirmed that Sarah Valleley is to be our new school liaison from September.

It was suggested we attend the Year 7 Meet the Tutor evening, to enable us to talk with the new Parents. Date for this is Thursday 10th October. Volunteers for this evening are needed.

School council was discussed again, as the Friends would like to meet with the Students and hear their views. School Council meet Period 5 on Wednesday’s. CP suggested we come to one meeting each term and School Council Teacher comes to a FOTHS meeting occasionally to pass on the Students ideas.

Audit of accounts was discussed and SV suggested she could ask her Mother if she would be willing to look at them and sign them off.

The Headteacher popped in to offer his thanks for all we do.

A discussion took place as to who are the account signatories and it was suggested that Amy Crotty should be one , as it would make it easier for Fireworks business. This was agreed.

AH read the Chairs report.

No Financial report. As accounts are being looked at by AH and PMilne

**Appiontment of Trustees**

Chairperson- Alison Holland was nominated by DT, 2nd by Phillipa Milne, no objections

Treasurer- Phillipa Milne was nominated by DT, 2nd by AH, no objections

Secretary- Temporary position DT, until a new secretary is in place

Committee Members- Pip Moore nominated by AH , 2nd by WC , no objections

 Deb Thompson nominated by AH, 2nd by PMilne, no objections

 Wendy Challice nominated by DT, 2nd by AH, no objections

Amy Crotty is an associate member as the Fireworks Co-ordinator

 **AOB**

**Fireworks**

AH and AC met with Nicky from RVCP to discuss plans.

Lighting for the event more was needed, 10 have been ordered. Nicky has portable lights we can use. They will be handed out with Walkie Talkies.

The Disabled parking has been moved to enable the visitors to stay in their cars to watch the display.

Traffic plan has been submitted to Eastleigh Borough Council.

AC asked school to approach the Sports Complex re selling tickets this year.

We will be operating the event from the Empire rooms and there will be access to the Chapel Toilets.

Nicky was asked to make sure the on site Cafe does not sell alcohol on the night.

Funfair/toy stalls Dave Cole is not interested. Need to make enquiries with some other providers and speak to Russets.

The Park Residents and Sailing club access was discussed, letters will go out the same as last year.

Nicky is to sort out the poster printing.

All printing is on hold until we get confirmation from Wave 105 and ticket sellers.

AH had a phone meeting with Alison Jones Media Liaison at HCC. Richard from Wave was keen to support the event. They could provide a DJ and the PA system. A proposal needs to be written to A.Jones for her to send on to Wave.The charge could be £800 for the PA budget .

AC is going to write the proposal. A.Jones also spoke about getting further sponsorship for the event, possibly Hendy Ford.

Ticket sellers- Usual vendors. HC is to check with The Dancing Goose for ticket sales on the night. WC is to ask the Woolston Post Office if they would become a vendor. DT to ask Pickwell Farm the same.

Lighted products need to be ordered. DT to check if they will apply a charitable discount. Or can school order them as no VAT will be charged.

Next Meeting; Summer social in August at The Dancing Goose.

* **Treasurer Report, Income & Expenditure Account for year end 31 August 2018**Income

Fireworks
minus float

Bank Transfer
Total Income

Expenditure

Fireworks Night
Equipment £

Gifts £Refreshments £
Donations £
Prom £
Charge/Interest £
Insurance £
Admin

Total Expenditure £

Opening Balance £
Add Total Income from year £
Les expenditure for the year -£
Balance as at 31st August 2017 £

**Auditors**Our auditor is Rebecca Hitchens .has given the accounts to her and has passed the report to the Charity Commission.