**Chairs Report**

For the benefit of our new member information on Friends objects/governance/procedures

* *To develop effective relationships between the staff parents and others associated with the school*
* *To engage in activities or provide facilities or equipment which supports the school and advances the education of the pupils*
* *We are a registered charity and governed by the charities commission and our constitution We elect committee members who we feel will represent our views with their votes.*
* *Voted in committee members have voting rights and are all equally responsible for ensuring we meet our objectives and work within our constitution*
* *We discuss proposals at the meetings and take an overall show of hands, a vote is then taken by the elected committee members, majority committee determines outcome*
* *The school representative brings forward requests from the school on our designed form to ensure the requests meet our objects
Moving forward we are hoping to involve the students in requests, suggested through the school council when they start having more regular meetings
We are also hoping the website will have the facility for parents to make suggestions*

**Highlights of previous year**

* *We held a successful Fireworks display despite the awful weather. Figures for this event are yet to be confirmed.*

**Special Thanks**

* *Thanks to Sarah Valleley as school representative and to Deb Thompson for stepping in as temporary secretary, both have contributed to the meetings greatly.*
* *We are also thankful to Philippa Milne in the role as Treasurer.*
* *Thanks to Amy Crotty, who as fireworks co-ordinator did an amazing job at organising last year’s event.*

**How the friends have made a difference to the school and, most importantly, pupils over the last year**

* This year we have funded a St John’s Ambulance first aid course, Media Studies revision guides, A Defibrillator for the medical room, Geography Atlases, R.E. Dept Visualiser and text books, Food and Nutrition baking trays, Design Technology sewing machines, History revision guides and funded resources for the set up of LGBTQ+ group in The Harbour.

**How the friends are planning to benefit the school and pupils over the coming year**

* *This year the fireworks will not be taking place due to current Covid 19 restrictions. Therefore funding for the next year will need to be tightly monitored as there will be no new income raised. We will endeavour to support the school with the limited monies available. We will also continue to provide refreshments at school events when requested to do so.*

**How can volunteers get involved.**

* *As there is no Fireworks display , no extra volunteers are needed this year.*

**Skills the friends are seeking to support its activities**

* *We are currently looking to recruit a new Secretary. Also we would like to involve the students more, by meeting with the school council and hearing their ideas for the school. As always we would like to recruit new members to join our committee.*

**Auditors**

* Philippa Milne and Alison Holland are currently organising the accounts and once complete will send to an auditor. We have lost the contact for the original auditor, therefore if anyone can suggest an accountant who would be willing to sign off the accountsplease notify Alison Holland.

**Appointment of Charity Trustees and Committee Members**

* Alison is prepared to re-stand as chairperson
* Philippa Milne is prepared to re-stand as Treasurer
* Pip Moore, Deb Thompson and Wendy Challice are prepared to re-stand as Committee Members
* New secretary is required

**Alterations to Constitution**

* None

**Proposed Resolutions**

* None

**Funding requests**

* None

**AOB**

* None

**AGM Minutes**

**Friends of The Hamble School**

**Meeting 23rd September 2020**

Attendees; Alison Holland, Pip Moore, Phillipa Milne, Deb Thompson, Debbie Sinclair, Amy Crotty, Helen Crotty, Sarah Valleley

Apologies; Marie Carter-Murphy, Wendy Challice, Claire Thorn, Sue Boardman

**Approval of last meeting minutes and matters arising**

Minutes were approved.

AH read the Chairs report. Copy attached.

No Financial report. As accounts are being looked at by AH and PMilne Fireworks figures are not yet finalised. New auditors are required AH and PMilne will ask some contacts they both have.

**Appiontment of Trustees**

Chairperson- Alison Holland was nominated by DT, 2nd by HC and DS , no objections

Treasurer- Phillipa Milne was nominated by AH, 2nd by AC and PM, no objections

Secretary- Temporary position Deb Thompson was nominated by PMilne, 2nd by DS and SV

Committee Members- Pip Moore nominated by AH , 2nd by DT and DS , no objections

 Wendy Challice nominated by AH, 2nd by SV and PMilne, no objections

Amy Crotty is an associate member as the Fireworks Co-ordinator

**Funding requests**

* 1. Photography- 3 backdrops on stands and digital cameras. Stands £98 each Camera £377 each. This will aid Photography students in Years 9/10/11. Four members of staff would help at fireworks. Pip suggested contacting Parkers in Woolston to see if they could help, maybe provide 2nd hand equipment. Debbie said there is a camera club in Sarisbury she can contact to see if they have any equipment to sell or donate.
	2. Picnic Benches – request from A. Govan . For use in all year group zones, 25 benches are required for more seating due to the students having separate eating areas. Cost £95 per a bench. Philippa suggested seeing if there are any grants that can be accessed as this is an extra cost due to Covid. It was also discussed if local businesses would sponsor a bench. Deb suggested Coopervision and Covers and also placing an request on our Facebook page and in local community groups.
	3. Finger print machines- request from A.Govan. To enable students to place money on their lunch accounts.

It was agreed that we will consider requests but not make any decisions until we knew how much funding we have in the bank account. Bank balance at the end of March 2020 was £20k.

AH suggested the benches were more beneficial as all students would be able to use them. SV will talk to the tech dept with reference to making plaques for donated benches.

Photography request will be considered once funds are known.

Finger print machines request was denied by all members present.

**A.O.B**

Philippa asked if there are any other ways we can raise funds in the absence of fireworks. We also requested suggestions from the school council re funding requests and if a Zoom meeting could be held with the school council.

AC has the official announcement from the park re the fireworks being cancelled this year. AC to forward annoucement to AH,HC and DT.

Date for Fireworks 2021, possibly Saturday 6th November, but needs to be confirmed with the R.V.C.P

Congratulations and good luck to Sarah who will be going off on maternity leave in November and will ensure a temporary staff member will stand in for her.

Date of next Meeting

Monday 9th November 6pm Progress zone in the skills centre.

**Treasurer Report, Income & Expenditure Account for year end 31 August 2019**Income

Fireworks
minus float

Bank Transfer
Total Income

Expenditure

Fireworks Night
Equipment £

Gifts £Refreshments £
Donations £
Prom £
Charge/Interest £
Insurance £
Admin

Total Expenditure £

Opening Balance £
Add Total Income from year £
Les expenditure for the year -£
Balance as at 31st August 2018 £

**Auditors**New Auditors required.