**Minutes**

**Friends of HCSC Meeting**

**7th August 2017**

Attendees: Alison Holland, Helen Crotty, Debs Thompson, Alison Bratcher, Amy Crotty, Pip Moore, Marie C-M, Donna Connolly, Helen Tomkie,

Apologies Marie Holder, Neil Cleaver, Sue Boardman, Debbie Sinclair

Absent: Wendy Challis

**Approval of Last Meeting Minutes & Matters Arising**

Minutes approved

**Financial Report**

Treasurer was not present at the meeting, so no financial report provided.

**Current Funding Request**

None

**Items of Business**

1. Quiz Night

Possibly Friday 13th October, **Alison** will contact Neil to check ASAP & also check number of tables we can get in hall

The group decided not to provide food, people can bring their own food and drink as well as plates, glasses etc.

**Alison** to re-do the poster to advertise with updated info

**Deb** and **Alison** are going to sort the application form for each team to fill out with the team name which the teams will then return to **Neil** at Hamble School reception or Debbie at NAJS reception (**Helen** to check with Debbie regards new date still OK)

Poster and application form need forwarding to all - **Neil** for marketing by school email/website, **Helen** for Friends website & NAJS newsletter, **Amy** for Friends Facebook page

**Alison** to contact **Wendy** to check if can advertise at Bursledon Schools

The tickets are going to be £20 per team (8 people max per team) plus a bottle of wine to donate towards the winner’s prize.

Raffle prizes are being found and collected by **Amy** and **Deb** and tickets will be sold at £1 per strip.

**Alison B** and **Amy** are going to get questions from previous quizzes and **Alison** will email over to **Amy** so that she can make a start on the quiz.

**Interim meeting may be required for some to compile quiz from selection gathered.**

We decided we will get a trophy for the winner and a wooden spoon for the losers, so **Deb** is going to make enquiries at the trophy man in Sholing.

Need to purchase tin of chocolates for winners (in event children on team) & wooden spoon for losers - **Tbc who purchasing**

**Deb** has lots of raffle tickets she said we can use on the night.

The tickets for the night will be printed by the **school tech department.**

**I**nduction evening for the new year 7 parents on the 21st Sept, ideal time to market Friends and Quiz Night – **all please contact Alison to advise if you are/are not able to attend & represent Friends at the induction evening on 21st September**

Float required for the night,- **this will be arranged closer to the time.**

**Neil** will organise laptop, music and microphone from the school.

1. Fireworks

If the council do not approve of the fireworks event, an official announcement will need to be made to let people know that the fireworks are not going ahead this year. We will decide at the next meeting if not before, if we can proceed or not. Helen also suggested it might be worth getting a banner printed to state that the fireworks are not going to be taking place this year to put on Hamble Lane, where the other banner usually shows to warn customers.

**Deb** informed us she had sold another £16 worth of lighted products which she has got hold of for the float for future sales

**AOB** - None

**Next Meeting -** Monday 4th September at 6pm – **Alison** will check with Neil to make sure the school is available as it is an insed day.